

## Certificate of employment

(to be completed by the employer)

**Maison Relais Packatuffi**  
119, Am Bierg  
L-9768 Reuler

Form SEA-03

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**rpac.elisabeth.lu**

The certificate serves to evaluate the childcare needs of your employee.

### Name of employee

### Name of child

\_\_\_\_\_

First name

\_\_\_\_\_

Surname

\_\_\_\_\_

First name

\_\_\_\_\_

Surname

### Working hours

The employee works \_\_\_\_\_ hrs / week on a contract :

permanent contract

fixed term contract (from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_).

### Absent from work (if applicable)

The employee is currently absent from work for the period from \_\_\_\_\_ to \_\_\_\_\_ due to:

unpaid leave

maternity leave

parental leave

work exemption

(other, specify) : \_\_\_\_\_.

### Work schedule

<u>Monday</u>		<u>Tuesday</u>		<u>Wednesday</u>		<u>Thursday</u>		<u>Friday</u>		<u>Saturday</u>		<u>Sunday</u>	
from	to	from	to	from	to	from	to	from	to	from	to	from	to
	to		to		to		to		to		to		to
	to		to		to		to		to		to		to

Comments : \_\_\_\_\_

### Name and role of signatory

\_\_\_\_\_

First name

\_\_\_\_\_

Surname

\_\_\_\_\_

Role

\_\_\_\_\_

Date

\_\_\_\_\_

Signature

\_\_\_\_\_

comptany stamp

<b>For administrative use</b>	
<i>Form submitted</i>	on ___/___/___ at ___ a.m./p.m.
<i>Submitted via</i>	<input type="checkbox"/> e-mail <input type="checkbox"/> post <input type="checkbox"/> delivered by hand _____